



STATE OF TENNESSEE
DEPARTMENT OF GENERAL SERVICES

REQUEST FOR PROPOSALS # 13-10-904
AMENDMENT # FOUR
FOR OFFICE SPACE IN MEMPHIS, SHELBY COUNTY,
TENNESSEE

DATE: November 24, 2014

RFP # 1310904 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates.

| EVENT | TIME (central time zone) | DATE (all dates are state business days) |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|------------------------------------------------|
| 1. RFP Advertised | | 11/10/2014 |
| 2. Disability Accommodation Request Deadline | | 11/12/2014 |
| 3. Pre-proposal Conference | 11:00 a.m. | 11/13/2014 |
| 4. Notice of Intent to Propose | | 11/14/2014 |
| 5. Written "Questions & Comments" Deadline | | 11/14/2014 |
| 6. State Response to Written "Questions & Comments" | | 11/20/2014 |
| 7. Proposal Deadline | 12:00 p.m. | 12/1/2014 |
| 8. State Completion of Qualitative Proposal Evaluations | | 12/4/2014 |
| 9. State Opening of Cost Proposals | | 12/5/2014 |
| 10. State Completion of Cost Proposal Evaluations | | 12/15/2014 |
| 11. State Completion of Negotiations and Negotiated Cost Proposal Evaluations | | 1/8/2015 |
| 12. State Notice of Intent to Award Issued <u>and</u> RFP Files Opened for Public Inspection | | 1/9/2015 |
| 13. Executive Sub Committee of the State Building Commission Approval Sought (If lease term is greater than 5 years or annual rent is greater than \$150,000) | | 1/20/2015 |
| 14. Lease is circulated to successful Proposer for signature | | 1/28/2015 |
| 15. Lease Signature Deadline | | 2/5/2015 |
| 16. Delivery Date for Construction | | 4/1/2015 |
| 17. Substantial Completion Date | | 8/1/2015 |

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| 18. Certificate of Occupancy Date | | 8/1/2015 |
| 19. Lease Commencement/Occupancy Date | | 9/1/2015 |